IMPORTANT REMINDER:

In order for your Charter School to receive an August 2004 payment, the following required elements <u>must</u> be submitted to ADE – School Finance before July 19, 2004 as outlined in the Charter School Enrollment Package:

- Accurate July Estimated Student Counts
- M&O Declaration Form
- An active FY05 LEA Calendar

The estimated counts application will be locked for payment processing on July 20th and re-opened on July 26th. The Charter will not receive an August 2004 payment if any one of the above elements are missing and has not been received by School Finance before the deadline.

For more information, please review the comprehensive Charter School Enrollment Package located at:

http://www.ade.az.gov/schoolfinance/Forms/CSEnrPac/Default.asp.